

	CODE OF CONDUCT ESCNNA	Code	Version	Update date
		SGA-I-07	1	Abril 20 de 2017

Based on Article 1 of Law 1336 of 2009, promulgated by the Ministry of Commerce, Industry and Tourism, the travel agency with social reason Neva Travels SAS and trade name Bogotá Pass is committed as a tourist provider to exercise a responsible tourist activity against the Commercial Sexual Exploitation of Children and Adolescents [ESCNNA]. Our commitments are set out in the following code:

1. Design and disseminate within the company and with suppliers a policy that establishes measures to prevent and counteract all forms of sexual exploitation of children and adolescents in travel and tourism.
2. Train staff on ESCNNA and how to deal with crime.
3. Refrain from giving information about places that allow children and adolescents to be contacted for sexual exploitation purposes.
4. Refrain from providing vehicles on tourist routes for exploitation or sexual abuse with children.
5. Inform the authorities about cases or suspected cases of Commercial Sexual Exploitation of Children and Adolescents
6. Link providers with the ESCNNA prevention strategy
7. Introduce clauses in contracts with employees, trainees, interns and / or temporary staff, where the normative framework is disclosed, specifying the employee's knowledge of the norm, adherence and commitment to comply with it and specify that breach of this can be a cause of dismissal, denunciation and that carries legal consequences according to Law 1336 of 2009.
8. Inform through the Ministerio de Comercio, Industria y Turismo [MinCIT] and Fondo Nacional de Turismo [Fontur] what is the schedule of awareness workshops in Bogota and participate in them.
9. At the time of booking tourist plans or services in which one or more users are persons under 18 years of age, request the necessary requirements to prove the family relationship and / or authorization for the accommodation of the child and / or adolescent in the execution of the tourist plan.
10. Include in advertising or information material supplied to clients, the persuasive advertisement referred to Law 679 of 2001, regarding the regulations related to Commercial Sexual Exploitation of Children and Adolescents [ESCNNA] in the country
11. Inform the users about the legal consequences in Colombia of the exploitation and sexual abuse of children and adolescents.
12. Support formal enterprises that promote responsible and sustainable tourism, guaranteeing providers committed to the ESCNNA and safety of children

REVISADO Y APROBADO (DIRECCIÓN DE LA AGENCIA – LÍDER DE SOSTENIBILIDAD)